



# Arizona Medical Board and Arizona Regulatory Board of Physician Assistants

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## DRAFT MINUTES FOR THE BIENNIAL JOINT OFFICERS MEETING OF THE ARIZONA MEDICAL BOARD AND ARIZONA REGULATORY BOARD OF PHYSICIANS ASSISTANTS

Held on Monday, October 29, 2018

1740 W. Adams St., Room 4100 • Phoenix, Arizona

### Arizona Medical Board Officers

James M. Gillard, M.D., M.S., F.A.C.E.P., F.A.A.E.M., Chair  
R. Screven Farmer, M.D., Vice-Chair  
Jodi A. Bain, Esq., Secretary

### Arizona Regulatory Board of Physician Assistants Officers

Myles A. Whitfield, P.A.-C, Chair  
Randy D. Danielsen, PhD, P.A., D.F.A.A.P.A. Vice Chair

## GENERAL BUSINESS

### A. CALL TO ORDER

Dr. Gillard called the meeting to order at 5:21 p.m.

### B. ROLL CALL

The following Board members participated telephonically: Dr. Gillard, Dr. Farmer, Ms. Bain, PA Whitfield and Dr. Danielsen.

### ALSO PRESENT

Present among Board staff include: Patricia E. McSorley, Executive Director; Kristina Fredericksen, Deputy Director; Mary Bober, Board Operations Manager; and Michelle Robles, Board Coordinator. Also present: Carrie Smith (Participated Telephonically), AAG.

### C. CALL TO THE PUBLIC

No individuals addressed the Committee during the Call to Public.

### D. APPROVAL OF MINUTES

**MOTION:** PA Whitfield moved to approve the December 14, 2017 Joint Officers' Teleconference Meeting minutes.

**SECOND:** Dr. Farmer.

The following Committee members voted in favor of the motion: Dr. Gillard, Dr. Farmer, Ms. Bain, PA Whitfield and Dr. Danielsen.

**VOTE:** 5-yay, 0-nay, 0-abstain, 0-recuse, 0-absent.

**MOTION PASSED.**

### E. REVIEW AND DISCUSSION REGARDING PROCESS FOR EXECUTIVE DIRECTOR ANNUAL PERFORMANCE EVALUATION PROCESS BY EXECUTIVE DIRECTOR SELECTION AND RETENTION COMMITTEE

Committee members agreed that Ms. McSorley has done a great job as the Boards' Executive Director.

Ms. Fredericksen provided the Committee members with the ADOA form for ED Review. Ms. Smith clarified that the Boards had previously agreed to have an annual review and that the purpose of today's discussion is to inform the Committee members of the ADOA form that can be used by the ED Committee to utilize when conducting the review.

Committee members agreed for the ED Review Committee to meet before the December meeting.

#### **F. AMERICAN ACADEMY OF PHYSICIAN ASSISTANT'S (AAPA) OPTIMAL TEAM PRACTICE INITIATIVE**

Chairman Whitfield reported that the Optimal Team Practice Initiative is a nationwide policy initiative with a goal to reduce administrative concerns and shared liability between physicians and physician assistants. The initiative reaffirms a collaborative relationship between the PA and the supervising physician. The ARBoPA Board will pursue this topic during the next legislative session.

#### **G. DISCUSSION REGARDING NEXT JOINT OFFICERS' MEETING**

- Discussion of Dates for Future Meeting  
Committee members agreed to meet before the AMB December 5, 2018 Regular Session meeting.
- Discussion of Topics for Future Meeting  
Dr. Gillard suggested scheduling 2019 meetings when there are topics to discuss.

**MOTION: Chairman Whitfield moved to adjourn the meeting.**

**SECOND: Dr. Farmer.**

**The following Committee members voted in favor of the motion: Dr. Gillard, Dr. Farmer, Ms. Bain, PA Whitfield and Dr. Danielsen.**

**VOTE: 5-yay, 0-nay, 0-abstain, 0-recuse, 0-absent.**

**MOTION PASSED.**

The meeting adjourned at 5:39 p.m.



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Patricia E. McSorley, Executive Director