



## Arizona Medical Board and Arizona Regulatory Board of Physician Assistants

9545 East Doubletree Ranch Road • Scottsdale, Arizona 85258

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### FINAL MINUTES FOR THE BIENNIAL JOINT OFFICERS MEETING OF THE ARIZONA MEDICAL BOARD AND ARIZONA REGULATORY BOARD OF PHYSICIANS ASSISTANTS

Held on Thursday, December 14, 2017

9545 E. Doubletree Ranch Road • Scottsdale, Arizona

#### Arizona Medical Board Officers

James M. Gillard, M.D., M.S., F.A.C.E.P., F.A.A.E.M., Chair

R. Screven Farmer, M.D., Vice-Chair

Jodi A. Bain, Esq., Secretary

#### Arizona Regulatory Board of Physician Assistants Officers

Myles A. Whitfield, P.A.-C, Chair

Randy D. Danielsen, PhD, P.A., D.F.A.A.P.A. Vice Chair

### GENERAL BUSINESS

#### A. CALL TO ORDER

Dr. Gillard called the meeting to order at 5:03 p.m.

#### B. ROLL CALL

The following Board members participated telephonically: Dr. Gillard, Dr. Farmer, Ms. Bain, PA Whitfield and Dr. Danielsen.

#### ALSO PRESENT

Present among Board staff include: Carrie Smith, AAG; Patricia E. McSorley, Executive Director; Kristina Fredericksen, Deputy Director; James Gentile, Chief Information Officer; Mary Bober, Board Operations Manager; and Michelle Robles, Board Coordinator.

#### C. CALL TO THE PUBLIC

No individuals who addressed the Board during the Public Statements portion of the meeting.

#### D. APPROVAL OF MINUTES

**MOTION:** Dr. Farmer moved to approve the November 28, 2017 Joint Officers' Teleconference Meeting minutes.

**SECOND:** PA Whitfield.

**VOTE:** 5-yay, 0-nay, 0-abstain, 0-recuse, 0-absent.

**MOTION PASSED.**

#### E. EXECUTIVE DIRECTOR'S REPORT

- Update on the Agency's Relocation to 1740 Adams Street

Ms. McSorley reported that the Agency is scheduled to move January 5-6, 2018. The audio and video equipment have already been dismantled and the Board furniture will be moved next week once Board Room A is complete.

Ms. McSorley reported that the Google transition is underway and instructions have been sent out to Board members to set up their email accounts.

- Update on Physicians Health Program (PHP) Committee and status of RFP through State Procurement Office

Ms. McSorley reported that she and Dr. Bethancourt met recently with Ms. Kwong from State Procurement Office (SPO) for a consensus meeting to review the bids. They came to an agreement for the contract offer and SPO will be reaching out to the parties for negotiation. Once the final PHP contract is established she will provide an update to the Board.

#### **F. DISCUSSION REGARDING NEXT JOINT OFFICERS' MEETING**

- Discussion of Dates for Future Meeting

Dr. Gillard noted that by statute the committee must meet twice a year however, he recommended that the meeting should be scheduled on an as needed basis.

- Discussion of Topics for Future Meeting

**MOTION: Ms. Bain moved to adjourn the meeting.**

**SECOND: Dr. Danielsen.**

**VOTE: 5-yay, 0-nay, 0-abstain, 0-recuse, 0-absent.**

**MOTION PASSED.**

The meeting adjourned at 5:09 p.m.



  
Patricia E. McSorley, Executive Director