



## Arizona Regulatory Board of Physician Assistants

9545 East Doubletree Ranch Road • Scottsdale, Arizona 85258-5514  
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### DRAFT MINUTES FOR COMMITTEE ON SUBSTANTIVE POLICY STATEMENT TELECONFERENCE Held on Wednesday, February 22, 2017 9535 E. Doubletree Ranch Road - Scottsdale, Arizona

#### Committee Members

Geoffrey W. Hoffa, D.H.S.c., P.A.-C, D.F.A.A.P.A., Chair  
Myles A. Whitfield, P.A.-C, Vice Chair  
Randy D. Danielsen, PhD, P.A., D.F.A.A.P.A.  
Thomas E. Kelly, M.D., F.A.C.E.P.  
Jacqueline J. Spiegel, M.S., P.A.-C, D.F.A.A.P.A.

**Wednesday, February 22, 2017**

#### **A. CALL TO ORDER**

Chairman Hoffa called the meeting to order at 12:48 p.m.

#### **B. ROLL CALL**

The following Board members were present: Chairman Hoffa, PA Whitfield, Dr. Danielsen, and Dr. Kelly.  
The following Board member was present telephonically: PA Spiegel.

#### **ALSO PRESENT**

Carrie Smith, AAG; Patricia E. McSorley, Executive Director; Raquel Rivera, Investigations Manager; Mary Bober, Board Operations Manager; Andrea Cisneros, Staff Investigational Review Committee ("SIRC") Coordinator; and Michelle Robles, Board Coordinator

#### **C. CALL TO PUBLIC**

No individuals addressed the Board during the Public Statements Portion of the meeting.

#### **D. APPROVAL OF MINUTES**

**MOTION:** Chairman Hoffa moved to approve the December 14, 2016 Substantive Policy Statement Committee minutes.

**SECOND:** Dr. Danielsen.

**VOTE:** 5-yay, 0-nay, 0-abstain, 0-recuse, 0-absent.

**MOTION PASSED.**

**MOTION:** Chairman Hoffa moved to approve the December 14, 2016 Substantive Policy Statement Committee Executive Session minutes.

**SECOND:** Dr. Danielsen.

**VOTE:** 5-yay, 0-nay, 0-abstain, 0-recuse, 0-absent.

**MOTION PASSED.**

#### **E. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING SUBSTANTIVE POLICY STATEMENT (SPS) CLARIFICATION OF AUTHORITY FOR EXECUTIVE DIRECTOR TO GRANT LICENSURE UNDER CERTAIN CIRCUMSTANCES**

#### **F. ADJOURNMENT**

**MOTION:** Dr. Danielsen moved to adjourn the meeting.

**SECOND: Dr. Kelly.**  
**VOTE: 5-yay, 0-nay, 0-abstain, 0-recuse, 0-absent.**  
**MOTION PASSED.**

The meeting adjourned at 12:51 p.m.



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Patricia E. McSorley, Executive Director

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