



Arizona Medical Board and Arizona Regulatory Board of Physician Assistants

9545 East Doubletree Ranch Road • Scottsdale, Arizona 85258

Home Page: <http://www.azmd.gov>

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FINAL MINUTES FOR THE BIENNIAL JOINT OFFICERS MEETING OF THE ARIZONA MEDICAL BOARD AND ARIZONA REGULATORY BOARD OF PHYSICIANS ASSISTANTS

**Scheduled to begin at 5:30 p.m. on Thursday, August 20, 2015
9545 E. Doubletree Ranch Road • Scottsdale, Arizona**

Notice is hereby given to the general public and to the Officers of the Arizona Medical Board ("AMB") and Arizona Regulatory Board of Physician Assistants ("ARBOPA") that the AMB and ARBOPA Officers will hold a Teleconference Meeting open to the public at the Board's offices located at 9545 East Doubletree Ranch Road, Scottsdale, Arizona. A.R.S. § 38-431.02. The AMB and ARBOPA Officers, upon a majority vote of a quorum of the members, may hold an *Executive Session* on any of the listed agenda items to obtain legal advice. A.R.S. § 38-431.03(A) (3).

The AMB and ARBOPA reserve the right to change the order of items on the agenda, except for matters set for a specific time.

Americans with Disabilities Act: Person with disabilities may request reasonable accommodations by contacting Evangeline Webster at (480) 551-2714. Requests should be made as early as possible to allow time to arrange the accommodation.

THE AMB AND ARBOPA WILL CONSIDER, DISCUSS AND MAY TAKE ACTION ON ANY AGENDA ITEM

Arizona Medical Board Officers

Richard T. Perry, M.D., Chair

James M. Gillard, M.S., M.D., F.A.C.E.P., F.A.A.E.M, Vice-Chair

Jodi A. Bain, Esq., Secretary

Arizona Regulatory Board of Physician Assistants Officers

Geoffrey W. Hoffa, D.H.S.c., P.A.-C, DFAAPA, Chair

Myles A. Whitfield, P.A.-C, Vice-Chair

If you need to speak to a member of Board staff regarding agenda items,
please contact the Board Coordinator at (480) 551-2712.

GENERAL BUSINESS

A. CALL TO ORDER – 5:30 p.m.

Dr. Perry called the meeting to order at 5:30 P.M.

B. ROLL CALL

The following Board Officers participated telephonically: Dr. Perry, Dr. Gillard, Ms. Bain, Dr. Hoffa, and PA Whitfield.

ALSO PRESENT

Present among Board staff include: Patricia E. McSorley, Executive Director; Assistant Attorney General Carrie Smith - telephonically; Mary Bober, Board Operations Manager; James Gentile, Executive Assistant; and Sean Charles Systems Administrator.

C. CALL TO THE PUBLIC – 5:30 p.m.

Those wishing to address the Board need not request permission in advance; however, the Board may limit those persons speaking during the "Call to the Public" at three (3) per side on any one issue. A.R.S. § 38-431.01(H). The Board can only take action on matters listed on the agenda and other matters related thereto. A.R.S. § 38-431.02(H). If appropriate, actions on public comment matters that are not listed on the agenda will be limited to directing staff to study the matter or schedule the matter for further discussion at a later date. A.R.S. § 38-4301.01(H).

No individuals addressed the Board Officers during the call to the public.

D. APPROVAL OF MINUTES

- July 16, 2015 Joint Officers' Teleconference Meeting

MOTION: Dr. Gillard moved to approved

SECOND: PA Whitfield

VOTE: 5-yay, 0-nay, 0-recuse, 0-abstain, 0-absent.

MOTION PASSED.

E. EXECUTIVE DIRECTOR'S REPORT

Patricia E. McSorley, Executive Director

- **Discussion Regarding Joint Agency Processes and Recent Changes**

Ms. McSorley reported to the Officers that the Agency is preparing the PA Board for a two year renewal cycle starting on 12/31/15. The MD Board is also implementing a GL Suite project, and will begin testing MD online applications starting in early September. Ms. McSorley added that the Agency has signed a contract with GL Suite for the next 3 years.

Ms. McSorley informed the officers that the MD Board has requested and received an exemption from the Rules moratorium from the Governor's Office to move forward with revisions to the Article 2 licensing rules. The PA Board is requesting an exemption from the rules moratorium to amend the Board's rules to comply with the new 2 year renewal cycle. Ms. McSorley reported that she anticipates approval next week from the Governor's Office.

Ms. McSorley stated that both Boards are moving forward with Board Member training; AMB on September 18th and ARBoPA will have half day training during the their next 2 meetings on September 2nd and November 18th.

Ms. McSorley informed the Board she has selected a new Deputy Director who has experience at the AAG's Office and the Agency continues to reevaluate personnel needs. The Agency is working with the Governor's Office Transformation Team on two pilot programs intended to reduce total number of days it takes to process a medical license application.

Dr. Perry inquired about current length of time for a new MD applicant to receive an initial license. Ms. McSorley responded that the average time to issue a license was 27 days. She stated that the 27 days takes into account that the clock stops running against the board when materials are requested from the

applicant or primary source. The total number of time to process a license averages 132 days including time that Board staff is waiting for the applicant or primary source to provide required material. She added that the pilot program is averaging 40 total days to process license applications. In July the MD Board issued 242 licenses which is a good indicator that the process is working since this was the most licenses issued in one month by the MD Board.

F. DISCUSSION REGARDING NEXT JOINT OFFICERS' MEETING

- **Discussion of Dates for Future Meeting**

Dr. Hoffa had no suggested meeting dates or any issues for meeting agenda items at this time. Dr. Perry stated that the Arizona Medical Board is happy with their relationship with PA Board and looks forward to working together harmoniously. Dr. Perry proposed that the Board Officers meet once every six months with a possible meeting in February 2016.

- **Discussion of Topics for Future Meeting**

No discussion topics for a future meeting were proposed. Dr. Perry suggested any topics in the interim be sent to Ms. McSorley.

MOTION: Dr. Perry moved to adjourn.

VOTE: 5-yay, 0-nay, 0-recuse 0-abstain, 0-absent.

MOTION PASSED

The meeting adjourned at 5:39 p.m.



Patricia E. McSorley
Patricia E. McSorley, Executive Director