



Arizona Medical Board

9545 East Doubletree Ranch Road • Scottsdale, Arizona 85258
Home Page: <http://www.azmd.gov>

Telephone (480) 551-2700 • Fax (480) 551-2705 • In-State Toll Free (877) 255-2212

DRAFT MINUTES FOR EXECUTIVE DIRECTOR SEARCH COMMITTEE TELECONFERENCE MEETING Held on Wednesday, January 8, 2014 9545 E. Doubletree Ranch Road - Scottsdale, Arizona

Committee Members

Gordi S. Khera, M.D., Chair
Jody L. Jenkins, M.D.
Ram R. Krishna, M.D.
Wanda J. Salter, RN
Geoffrey W. Hoffa, M.S., P.A.-C

CALL TO ORDER

Dr. Khera called the meeting to order at 5:01 p.m.

ROLL CALL

The following Committee members participated telephonically: Mr. Hoffa, Dr. Jenkins, Dr. Khera, Dr. Krishna, and Ms. Salter.

ALSO PRESENT

Marc Harris, Assistant Attorney General, participated telephonically. Robert P. Waddell Jr., PHR, Employment Manager, Arizona Department of Administration, attended the meeting in person along with Board staff including Mary Bober, Board Operations Manager, James Gentile, Chief Information Officer, Amanda Schwabe, Board Coordinator, and Andrea Cisneros, SIRC Coordinator.

CALL TO PUBLIC

No individuals addressed the Committee during the Call to Public.

NON-TIME SPECIFIC ITEMS

- I. **Approval of Minutes**
MOTION: Ms. Salter moved to approve the December 11, 2013 Meeting Minutes, including Executive Session.
SECOND: Dr. Krishna
VOTE: 4-yay, 0-nay, 0-abstain, 0-recuse, 0-absent, 1-non-voting member.
MOTION PASSED.

- II. **Development and Finalization of Questions to be Used for the Final Interview of Executive Director (ED) Candidates**
MOTION: Dr. Khera moved to enter into Executive Session for discussion of records exempt by law from public inspection.
SECOND: Ms. Salter
VOTE: 4-yay, 0-nay, 0-abstain, 0-recuse, 0-absent, 1-non-voting member.
MOTION PASSED.

The Committee entered into Executive Session at 5:03 p.m.

The Committee returned to Open Session at 6:02 p.m.

No legal action was taken by the Committee during Executive Session.

MOTION: Dr. Krishna moved to instruct Board staff to forward the 10 agreed upon questions to the full Board for consideration, with three additional questions for the Board Chair, to ask of the candidates during their interviews by the full Board.

SECOND: Dr. Jenkins

VOTE: 4-yay, 0-nay, 0-abstain, 0-recuse, 0-absent, 1-non-voting member.

MOTION PASSED.

- III. **Discussion of Interview and Selection Process.** The discussion will include but may not be limited to the selection of a date and time for conducting the final interviews.

MOTION: Dr. Krishna moved to hold the interviews of the final four candidates for the ED position at 1:00 p.m. on February 5, 2014, and to recommend that the Board adopt a simple rating mechanism of the candidates, as discussed by the Committee.

SECOND: Ms. Salter

VOTE: 4-yay, 0-nay, 0-abstain, 0-recuse, 0-absent, 1-non-voting member.

MOTION PASSED.

The meeting adjourned at 6:15 p.m.



Patricia E. McSorley, Interim Acting Executive Director