



Arizona Medical Board

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FINAL MINUTES FOR SPECIAL TELECONFERENCE MEETING

Held on Wednesday, February 26, 2014
9545 E. Doubletree Ranch Road • Scottsdale, Arizona

Board Members

Gordi S. Khera, M.D., F.A.C.C., Chair
Jody L. Jenkins, M.D., Vice Chair
Richard T. Perry, M.D., Secretary
Andrea E. Ibáñez, Member At Large
Jodi A. Bain, Esq.
James M. Gillard, M.S., M.D., F.A.C.E.P., F.A.A.E.M.
Ram R. Krishna, M.D.
Douglas D. Lee, M.D.
Wanda J. Salter, RN

CALL TO ORDER

Dr. Khera called the meeting to order at 6:01 p.m.

ROLL CALL

The following Board members participated telephonically: Dr. Gillard, Ms. Ibáñez, Dr. Jenkins, Dr. Khera, Dr. Krishna, Dr. Lee, Dr. Perry, and Ms. Salter. The following Board member was absent: Ms. Bain.

ALSO PRESENT

Marc Harris, Assistant Attorney General, Legal Advisory, participated telephonically. Present among Board staff included James Gentile, Chief Information Officer, Evangeline Webster, Business Office Manager, Celina Shepherd, Licensing Office Manager, Mary Bober, Board Operations Manager, Alicia Cauthon, Assistant to the Executive Director, and Andrea Cisneros, SIRC Coordinator.

CALL TO THE PUBLIC

No individuals addressed the Board during the Call to the Public.

NON-TIME SPECIFIC ITEMS

I. Discussion and Consideration of Virtual Desktop Interface (VDI) Proof of Concept Request

Mr. Gentile informed the Board that Microsoft announced that effective April of 2014 support for Windows XP will end. He reported that there are approximately 30 systems at the Agency that currently use Windows XP. Mr. Gentile stated that the Agency has been in compliance with the Department of Administration and procurement processes for obtaining the hardware and software items.

MOTION: Dr. Khera moved to approve the VDI proof of concept request.

SECOND: Dr. Lee

ROLL CALL VOTE: Roll call vote was taken and the following Board members voted in favor of the motion: Dr. Gillard, Ms. Ibáñez, Dr. Jenkins, Dr. Khera, Dr. Krishna, Dr. Lee, Dr. Perry, and Ms. Salter. The following Board member was absent: Ms. Bain.

VOTE: 8-yay, 0-nay, 0-abstain, 0-recuse, 1-absent.

MOTION PASSED.

II. Discussion and Consideration of Enterprise Licensing and Enforcement Application

Mr. Gentile presented this item to the Board. He stated that after the IT Department obtained access to Version 6 of GLSolutions, the Board's database vendor, it was felt that there were several outstanding items left unaddressed by the vendor. Board members were provided a recommendation that reflected three scenarios made by the IT Department for moving forward. The recommendation consisted of: 1) Reject moving to Version 6 until such time that the vendor could

address the workflow usability, speed, navigation, and functionality; 2) Continue using Version 5 of the GLSolutions application, which would involve the Agency moving more of the development in-house; and 3) If at some point in the future the Agency comes to the conclusion that Version 6 will never meet the Agency's requirements, a request for formal bids from other vendors should be initiated at that time.

MOTION: Dr. Krishna moved to accept the IT Department's three recommendations as they relate to the licensing and enforcement application process.

SECOND: Dr. Khera

ROLL CALL VOTE: Roll call vote was taken and the following Board members voted in favor of the motion: Dr. Gillard, Ms. Ibáñez, Dr. Jenkins, Dr. Khera, Dr. Krishna, Dr. Lee, Dr. Perry, and Ms. Salter. The following Board member was absent: Ms. Bain.

VOTE: 8-yay, 0-nay, 0-abstain, 0-recuse, 1-absent.

MOTION PASSED.

III. Discussion and Consideration of SB 1345; Legislation Relating to Arizona Regulatory Board of Physician Assistants (ARBoPA)

Dr. Khera presented this matter to the Board. He stated that the Board has considered this issue in the recent past and that it has now been placed in the form of legislation. The Board noted that SB 1345 has been passed by the Senate, and will be considered by the House and placed with the Governor for signature. Dr. Khera informed the Board that there has been communication between the Chairmen of both boards in an effort to reach a cordial resolution. Dr. Khera stated he was hopeful that legislation would not be required and noted that the ARBoPA rejected the AMB's proposal and voted to work towards a legislative resolution. Dr. Krishna commented that the two boards should be able to come to a mutual compromise rather than go through the legislative process. Dr. Lee noted that the AMB has discussed this matter extensively and did its due consideration. He stated that perhaps the venue of legislation may be a better vetting forum for stakeholders to provide input.

MOTION: Dr. Khera moved for the Board to enter into Executive Session to receive legal advice.

SECOND: Dr. Jenkins

VOTE: 8-yay, 0-nay, 0-abstain, 0-recuse, 1-absent.

MOTION PASSED.

The Board entered into Executive Session at 6:29 p.m.

The Board returned to Open Session at 6:58 p.m.

No legal action was taken by the Board during Executive Session.

MOTION: Dr. Perry moved for the Board to stand by its previous recommendations regarding its relationship with the ARBoPA.

SECOND: Ms. Ibáñez

ROLL CALL VOTE: Roll call vote was taken and the following Board members voted in favor of the motion: Dr. Gillard, Ms. Ibáñez, Dr. Jenkins, Dr. Khera, Dr. Krishna, Dr. Lee, Dr. Perry, and Ms. Salter. The following Board member was absent: Ms. Bain.

VOTE: 8-yay, 0-nay, 0-abstain, 0-recuse, 1-absent.

MOTION PASSED.

IV. Discussion and Update on Licensing and Scope of Work

Ms. Shepherd updated the Board regarding licensing. She reported that, to date, there are approximately 776 pending licensing applications, which exist at every stage of the licensure process. She reported that the Agency has received collective approval to issue licenses to the files that are administratively completed. Ms. Shepherd informed the Board that these are all files that will be included in the scope of the audit. She stated that the end of date of compliance has yet to be determined, but that the online training unit is currently being addressed with the database vendor to further that process. Ms. Shepherd further reported that she met with her staff along with Ms. McSorley to stress the importance of performing at the level as best as they can, with institution of a new performance goal wherein each member of the licensing staff will address a minimum of 20 old and 20 new applications per week, collectively resulting in the review of 200 applications on a weekly basis. She stated that the files will then go into a secondary review that will only be performed by one of three senior staff members who have sufficient knowledge to determine whether a file is truly administratively complete. Ms. Shepherd added that two temporary staff members will be hired to address upcoming projects involving renewal of postgraduate training permits, renewal of approximately 2,000 PA licenses, and the renewal of approximately 2,000 dispensing registrations.

Dr. Khera provided a brief background summation regarding the backlog of applications and stated that this was an anticipated problem. He stated that the Agency will not be taking any shortcuts and will continue to follow statute in terms of the licensure process. Dr. Khera added that the licensing process has been outlined by the Auditor General and approved by the Board's legal counsel.

Ms. Webster updated the Board regarding the scope of work that has been submitted to the State Procurement Office. She stated that the scope of work document was returned with questions, which the Agency has answered, and that they will meet in the near future to finalize the document and place it in the proper format for an RFP. Dr. Khera instructed Board staff to submit the final document to the Board for review and consideration.

The meeting adjourned at 7:01 p.m.



C. Lloyd Vest, II

C. Lloyd Vest, II, Executive Director