



## **Arizona Regulatory Board of Physician Assistants**

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### **FINAL MINUTES FOR MEETING OF JOINT LEGISLATION AND RULES COMMITTEE TELECONFERENCE MEETING Held on Wednesday, November 1, 2017 9545 E. Doubletree Ranch Road • Scottsdale, Arizona**

#### **Committee Members**

Randy D. Danielsen, PhD, P.A., D.F.A.A.P.A. Chair  
Sheldon G. Liechty, P.A.-C  
Jacqueline J. Spiegel, M.S., P.A.-C, D.F.A.A.P.A.

**Wednesday, November 1, 2017**

#### **A. CALL TO ORDER**

Chairman Danielsen called the meeting to order at 3:08 p.m.

#### **B. ROLL CALL**

The following Committee members participated telephonically: Dr. Danielsen and PA Spiegel.

The following Committee member was absent: PA Liechty.

#### **ALSO PRESENT**

Carrie Smith, AAG; Patricia E. McSorley, Executive Director; Kristina Fredericksen, Deputy Director; Mary Bober, Board Operations Manager; and Michelle Robles, Board Coordinator.

#### **C. CALL TO THE PUBLIC**

No individuals addressed the Board during the Call to the Public.

#### **D. APPROVAL OF MINUTES**

**MOTION: PA Spiegel moved to approve the September 25, 2017 Joint Legislation and Rules Committee Teleconference minutes.**

**SECOND: Dr. Danielsen.**

**VOTE: 2-yay, 0-nay, 0-abstain, 0-recuse, 1-absent.**

**MOTION PASSED.**

#### **E. REVIEW, DISCUSSION, AND POSSIBLE ACTION REGARDING ARBoPA POLICY AND LEGISLATION AGENDA**

- Review, Discussion and Possible Recommendation Regarding Policy Issues:
  - Implementation of HB 2271(A.R.S. § 32-4303) Occupational licensing; military members.

PA Spiegel noted that the draft Experience Waiver Request Application is just the application portion and the next step would include establishing the requirements to make the waiver determination.

Board staff informed the committee that they met with Veteran's Services and has been in contact with the Assistant Deputy Director John Scott who is reviewing the document to establish who will distribute the federal forms.

Dr. Danielsen opined that the Application is general enough to obtain the applicant's training, education and experience in the military.

Board staff commented that this is a working draft and recommended waiting for Veteran's Services suggestions before bringing it before the full Board for consideration.

PA Spiegel suggested breaking up paragraph 3 into three separate sections for education, training and experience to clarify the specific information the Board is looking to receive in accordance with statute.

Ms. Smith recommended having questions to establish which requirement the applicant is applying for a waiver for and if their training, education and experience meets that requirement. Ms. McSorley noted that Rules may need to be established to clarify the process further. Ms. McSorley opined that the application process is at the discretion of the full Board and therefore this topic should be brought before the full Board for discussion and possible direction. Ms. Smith commented that the statutory language would not prohibit the Board from considering whether the applicant could be interviewed by Board staff or by the full Board and recommended that any interview requirement be put into Rule.

Dr. Danielsen suggested having the Rule process be put on a future committee agenda and that the draft with proposed changes is brought before the committee at the next meeting.

## **F. REVIEW, DISCUSSION, AND POSSIBLE ACTION REGARDING PROPOSED LEGISLATIVE LANGUAGE TO PERMIT THE EXECUTIVE DIRECTOR TO GRANT LICENSES PURSUANT TO A SUBSTANTIVE POLICY STATEMENT**

Ms. Smith informed the committee that the Board had previously adopted the Substantive Policy Statement #4 giving the ability to the Executive Director to grant licenses. Ms. Smith noted that Ms. McSorley has provided proposed statutory language as part of the Board's full legislative agenda for this year to be reviewed by the Committee for recommendation to the Board.

Ms. McSorley summarized that the policy would allow the Executive Director to grant licenses to applicants who meet the requirements of licensure under certain circumstances. Ms. McSorley noted that this policy is currently also being utilized by the Arizona Medical Board (AMB) and proves to be a good tool to prevent holding up licenses when there is no harm to the public.

**MOTION: Dr. Danielsen moved to recommend the proposed legislative language to the Board for approval as follows "The board may delegate the authority to the executive director to grant licenses pursuant to substantive policy statements adopted by the Board pursuant to section A.R.S. § 41-1091 for each specific licensing and regulatory authority the Board delegates to the executive director."**

**SECOND: PA Spiegel.**

Ms. Smith clarified that the proposed statutory change would allow the PA Board to mirror the AMB's current statutory language.

**VOTE: 2-yay, 0-nay, 0-abstain, 0-recuse, 1-absent.**

**MOTION PASSED.**

## **G. ADJOURNMENT**

Ms. McSorley commented that if an item regarding legislation or concern arises she will than provide it to the ARBoPA chair for determination for placement on a future Board agenda.

**MOTION: PA Spiegel moved to adjourn the meeting.**

**SECOND: Dr. Danielsen.**

**VOTE: 2-yay, 0-nay, 0-abstain, 0-recuse, 1-absent.**

**MOTION PASSED.**

The meeting adjourned at 3:41 p.m.

  
Patricia E. McSorley, Executive Director