



Arizona Medical Board and Arizona Regulatory Board of Physician Assistants

9545 East Doubletree Ranch Road • Scottsdale, Arizona 85258

Home Page: <http://www.azmd.gov>

Telephone (480) 551-2700 • Fax (480) 551-2705 • In-State Toll Free (877) 255-2212

FINAL MINUTES FOR THE BIENNIAL JOINT OFFICERS MEETING OF THE ARIZONA MEDICAL BOARD AND ARIZONA REGULATORY BOARD OF PHYSICIANS ASSISTANTS

Held on Wednesday, November 9, 2016

9545 E. Doubletree Ranch Road • Scottsdale, Arizona

Arizona Medical Board Officers

James M. Gillard, M.D., M.S., F.A.C.E.P., F.A.A.E.M., Chair

R. Screven Farmer, M.D., Vice-Chair

Jodi A. Bain, Esq., Secretary

Arizona Regulatory Board of Physician Assistants Officers

Geoffrey W. Hoffa, D.H.S.c., P.A.-C, DFAAPA, Chair

Myles A. Whitfield, P.A.-C, Vice-Chair

GENERAL BUSINESS

A. CALL TO ORDER

Dr. Gillard called the meeting to order at 5:15 p.m.

B. ROLL CALL

The following Board members participated telephonically: Dr. Gillard, Dr. Farmer, Ms. Bain, Dr. Hoffa, and PA Whitfield.

ALSO PRESENT

Present among Board staff include: Carrie Smith, Assistant Attorney General ("AAG"); Patricia E. McSorley, Executive Director; Kristina Fredericksen, Deputy Director; Raquel Rivera, Investigations Manager; Andrea Cisneros, Staff Investigational Review Committee ("SIRC") Coordinator, Mary Bober, Board Operations Manager; and Michelle Robles, Board Coordinator.

C. CALL TO THE PUBLIC

No individuals addressed the Board during the Public Statements portion of the meeting.

D. APPROVAL OF MINUTES

MOTION: PA Whitfield moved to approve the June 13, 2016 Joint Officers' Teleconference.

SECOND: Dr. Farmer.

VOTE: 5-yay, 0-nay, 0-abstain, 0-recuse, 0-absent.

MOTION PASSED.

E. EXECUTIVE DIRECTOR'S REPORT

- Update on the Agency's Relocation to 1740 Adams Street
Ms. McSorley reported that the relocation of the agency to Adam's street is at a standstill. Additionally, the Board's current building is waiting to be sold. There will be a meeting on December 14, 2016 with the Joint Legislative Budget Committee to review ADOA's plan and vote on the release of appropriations so that the restoration of the new building can proceed.

- Update on Improved Board Processes
Ms. McSorley reported that improvements have been made to the Board staff's processes. There have been three SIRC teams to process the backlog of investigative cases. Also, the implementation of the two year license renewal cycle for physician assistants has expedited the agency's processes.

F. DISCUSSION, REVIEW AND POSSIBLE ACTION REGARDING SCHEDULING FOR THE COMMITTEE ON THE EXECUTIVE DIRECTOR'S SELECTION AND RETENTION

Dr. Hoffa expressed the importance of holding a yearly meeting to address concerns from the committee regarding the Executive Director's performance. Dr. Hoffa suggested that the meeting be scheduled around the Arizona Medical Board meeting schedule.

Dr. Gillard directed Board staff to schedule the meeting around the AMB's December 7-8, 2016 meeting.

G. DISCUSSION REGARDING NEXT JOINT OFFICERS' MEETING

- Discussion of Dates for Future Meeting
Dr. Gillard directed Board staff to schedule the next meeting via email and around the Arizona Medical Board's scheduled teleconferences.
- Discussion of Topics for Future Meeting

MOTION: Ms. Bain moved to adjourn the meeting.

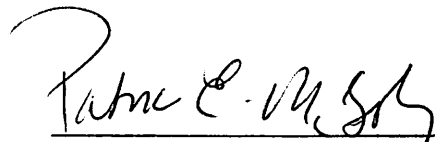
SECOND: Dr. Hoffa.

VOTE: 5-yay, 0-nay, 0-abstain, 0-recuse, 0-absent.

MOTION PASSED.

The meeting adjourned at 5:33 p.m.





Patricia E. McSorley, Executive Director