



Arizona Medical Board and Arizona Regulatory Board of Physician Assistants

9545 East Doubletree Ranch Road • Scottsdale, Arizona 85258

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FINAL MINUTES FOR THE BIENNIAL JOINT OFFICERS MEETING OF THE ARIZONA MEDICAL BOARD AND ARIZONA REGULATORY BOARD OF PHYSICIANS ASSISTANTS

Held on Thursday, July 16, 2015

9545 E. Doubletree Ranch Road • Scottsdale, Arizona

Arizona Medical Board Officers

Richard T. Perry, M.D., Chair

James M. Gillard, M.S., M.D., F.A.C.E.P., F.A.A.E.M., Vice-Chair

Jodi A. Bain, Esq., Secretary

Arizona Regulatory Board of Physician Assistants Officers

Geoffrey W. Hoffa, D.H.S.c., P.A.-C, DFAAPA, Chair

Myles A. Whitfield, P.A.-C, Vice-Chair

GENERAL BUSINESS

A. CALL TO ORDER

Dr. Perry called the meeting to order at 5:30 p.m.

B. ROLL CALL

The following Board Officers participated telephonically: Dr. Perry, Dr. Gillard, Ms. Bain, Dr. Hoffa, and PA Whitfield.

ALSO PRESENT

Present among Board staff include: Patricia E. McSorley, Executive Director; John Tellier, Assistant Attorney General - telephonically; Mary Bober, Board Operations Manager; Andrea Cisneros, Staff Investigational Review Committee Coordinator; Alicia Cauthon, Executive Assistant; and Amanda Schwabe, Board Coordinator.

C. CALL TO THE PUBLIC

No individuals addressed the Board Officers during the call to the public.

D. INTRODUCTION OF OFFICERS

Dr. Perry introduced the Officers for the Arizona Medical Board and the Arizona Regulatory Board of Physician Assistants.

E. EXECUTIVE DIRECTOR'S REPORT

- **Discussion Regarding Joint Agency Processes and Recent Changes**

Ms. McSorley reported to the Officers that the agency is in compliance with its statutes and rules. She stated that the agency has made great strides in licensing of both physicians and physician assistants during the course of the last two years. Ms. McSorley informed the Officers that in April 2015 the Auditor General's Office found the agency in compliance with its licensing and registration processes. The report from the Auditor General also acknowledged that the agency had instituted improved policies and procedures. Ms. McSorley noted that two rule packets recently submitted to the Governor's Office addressed both Boards' licensing rules.

Dr. Perry commended Board staff in attaining compliance with rules and regulations and commented that the Board is happy to move forward with licensing. Dr. Hoffa remarked that the Regulatory Board was also moving forward and expressed he was pleased to see things running smoothly at the agency. He stated that the Regulatory Board is in the process of moving toward a direction that will free up resources within the Board in regards to continuing medical education requirements. PA Whitfield stated he was looking forward to working with the Officers of the Medical Board.

AAG Tellier expressed what a pleasure it has been to work with the Executive Director and Board staff and complimented them on the hard work they put into moving forward. and expressed his gratitude for how helpful the staff has been.

F. DISCUSSION REGARDING NEXT JOINT OFFICERS' MEETING

- **Discussion of Dates for Future Meeting**

Dr. Perry suggested the Board Officers meet once every six months and proposed meeting in December. Dr. Hoffa noted that per statute, the Board Officers are required to meet twice a year. He noted that the statute went into effect in September 2014 and indicated that the Officers would need to meet once more before September. Mr. Tellier recommended holding a second meeting by the end of August to comply with statute. Dr. Hoffa proposed meeting on August 17, 2015. Dr. Gillard suggested the Officers work with Ms. McSorley to schedule the next meeting.

- **Discussion of Topics for Future Meeting**

No discussion topics were proposed.

MOTION: Dr. Gillard moved to adjourn the meeting.

SECOND: Ms. Bain

VOTE: 5-yay, 0-nay, 0-recuse, 0-abstain, 0-absent.

MOTION PASSED.

The meeting adjourned at 5:44 p.m.



Patricia E. McSorley
Patricia E. McSorley, Executive Director