



## **Arizona Regulatory Board of Physician Assistants**

9545 East Doubletree Ranch Road • Scottsdale, Arizona 85258-5514  
Telephone: 480-551-2700 • Fax: 480-551-2705 • [www.azpa.gov](http://www.azpa.gov)

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### **NOTICE & AGENDA FOR REGULAR SESSION MEETING Scheduled to begin at 1:00 p.m. on Wednesday, February 25, 2015 9535 E. Doubletree Ranch Road • Scottsdale, Arizona 85258**

Notice is hereby given to the general public and to the members of the Arizona Regulatory Board of Physician Assistants (Board), that the Board will hold a regular meeting open to the public at the Board's offices located at 9535 East Doubletree Ranch Road, Scottsdale, Arizona. A.R.S. § 38-431.02. The Board, upon a majority vote of a quorum of the members, may hold an *Executive Session* on any of the listed agenda items to discuss or consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law, or to obtain legal advice. A.R.S. § 38-431.03(A)(2) and (3). Those wishing to address the Board need not request permission in advance; however, the Board may limit those persons speaking during the "Call to the Public" at three (3) per side on any one issue. A.R.S. § 38-431.01(H). The Board can only take action on matters listed on the agenda and other matters related thereto. A.R.S. § 38-431.02 (H). If appropriate, actions on public comment matters that are not listed on the agenda will be limited to directing staff to study the matter or schedule the matter for further discussion at a later date. A.R.S. § 38-431.01(H).

The Board reserves the right to change the order of items on the agenda, except for matters set for a specific time. The formal interviews are scheduled to be heard during specific time blocks. However, the Chairman of the Board reserves the right to call cases in random order. Please note that the recommendations listed on the agenda are merely suggested Board actions. These recommendations do not become final until adopted by the Board. The Board has the authority to accept, reject or modify any recommendation listed in the agenda.

Americans with Disabilities Act: Persons with disabilities may request reasonable accommodations by contacting Evangeline Webster at (480) 551-2714. Requests should be made as early as possible to allow time to arrange the accommodation.

#### **THE BOARD WILL CONSIDER, DISCUSS AND MAY TAKE ACTION ON ANY AGENDA ITEM.**

##### **Board Members**

Geoffrey W. Hoffa, D.H.S.c., P.A.-C, DFAAPA, Chair  
Myles A. Whitfield, P.A.-C, Vice Chair  
Carole A. Crevier  
Randy D. Daniels, Ph.D., P.A.-C, DFAAPA  
Charles Finch, D.O., FACOEP  
Thomas E. Kelly, M.D., FACEP  
Sheldon G. Liechty, P.A.-C  
Kit C. McCalla, D.O.  
Gary A. Smith, M.D., F.A.A.F.P.  
Jacqueline J. Spiegel, M.S., P.A.-C, DFAAPA  
Patrick J. Van Zanen

If you need to speak to a member of Board staff regarding agenda items,  
please contact the Board Coordinator at 480-551-2712 or [boardcoordinator@azmd.gov](mailto:boardcoordinator@azmd.gov).

Wednesday, February 25, 2015

## GENERAL BUSINESS

### A. CALL TO ORDER – 1:00 p.m.

Geoffrey W. Hoffa, D.H.S.c., P.A.-C, DFAAPA, Chair

### B. ROLL CALL

Myles A. Whitfield, P.A.-C, Vice Chair

### C. CALL TO THE PUBLIC – 1:05 p.m.

*Those wishing to address the Board need not request permission in advance; however, the Board may limit those persons speaking during the "Call to the Public" at three (3) per side on any one issue. A.R.S. § 38-431.01(H). The Board can only take action on matters listed on the agenda and other matters related thereto. A.R.S. § 38-431.02 (H). If appropriate, actions on public comment matters that are not listed on the agenda will be limited to directing staff to study the matter or schedule the matter for further discussion at a later date. A.R.S. § 38-431.01(H).*

### D. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING INTERIM ACTING EXECUTIVE DIRECTOR'S REPORT

Patricia E. McSorley, Interim Acting Executive Director

- Review, Discussion and Possible Action Regarding Repeal of the ARBoPA's Substantive Policy Statement #1, Deadline for Submission of Materials Prior to a Board Meeting
- Update on 5 year Rules Review
- Update on ARBoPA Renewals

### E. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING CHAIR'S REPORT

Geoffrey W. Hoffa, D.H.S.c., P.A.-C, DFAAPA, Chair

- Review of August 27, 2014 Executive Director Committee Meeting Executive Session Transcript

*The Board may vote to go into executive session to discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is confidential by State or Federal law pursuant to A.R.S. § 38-431.03(A)(2).*

### F. REVIEW DISCUSSION AND POSSIBLE ACTION REGARDING LEGAL ADVISOR'S REPORT

Assistant Attorneys General John Tellier and Carrie Smith

- Prorated Continuing Medical Education (CME) of New Licensees
- Proposed Rule Revisions R4-17-202, R4-17-203 and R4-17-205

### G. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING ARBOPA POLICY AND LEGISLATIVE AGENDA

Geoffrey W. Hoffa, D.H.S.c., P.A.-C, DFAAPA, Chair

- Legislative Update

### H. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING ELECTION OF BOARD OFFICERS

Geoffrey W. Hoffa, D.H.S.c., P.A.-C, DFAAPA, Chair

**I. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING UPDATE ON ACTIVITIES FROM THE COMMITTEE ON ARBOPA STATUTES, RULES AND BOARD PROCESSES**

Geoffrey W. Hoffa, D.H.S.c., P.A.-C, DFAAPA, Chair

- Proposed Statutory Revisions
- Proposed Rule Revisions
- Proposed Policy Changes

**J. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING PROPOSAL FROM THE COMMITTEE OF DELEGATED AUTHORITY TO THE EXECUTIVE DIRECTOR**

Geoffrey W. Hoffa, D.H.S.c., P.A.-C, DFAAPA, Chair

**K. REPORT TO THE ARBOPA FROM MEMBERS OF THE EXECUTIVE DIRECTOR COMMITTEE FOR REVIEW, DISCUSSION AND POSSIBLE ACTION**

Geoffrey W. Hoffa, D.H.S.c., P.A.-C, DFAAPA, Chair

*Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to go into executive session, which will not be open to the public, for discussion/consultation for legal advice with the Board's attorneys as it relates to this agenda item.*

*Pursuant to A.R.S. § 38-431.03(A)(1), the Board may vote to go into executive session, which will not be open to the public, for discussion and consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation as it relates to this agenda item.*

*Pursuant to A.R.S. § 32-1403(G), the Board may go into executive session, which will not be open to the public, for the chairperson and vice-chairperson of ARBOPA to discuss with the Board any discussions that occurred in an executive session of the Committee on Executive Director Selection and Retention.*

**L. STAFF PERFORMANCE/EXECUTIVE DIRECTOR PERFORMANCE FOR DISCUSSION AND POSSIBLE ACTION**

Geoffrey W. Hoffa, DHSc, PA-C, DFAAPA, Chair

*Pursuant to A.R.S. 38-431.03(A)(3), the Board may vote to go into executive session, which will not be open to the public, for discussion/consultation for legal advice with the Board's attorneys as it relates to this agenda item.*

*Pursuant to A.R.S. 38-431.03(A)(1), the Board may vote to go into executive session, which will not be open to the public, for discussion and consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation as it relates to this agenda item.*

**M. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING VIRTUAL DESKTOP INTERFACE (VDI)**

James Gentile, Chief Information Officer

**N. APPROVAL OF MINUTES**

*The Board may vote to go into executive session to discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is confidential by State or Federal law pursuant to A.R.S. § 38-431.03(A)(2).*

- August 27, 2014 Regular Session Meeting Executive Session
- December 10, 2014 Regular Session Meeting, Including Executive Session
- January 22, 2015 Special Teleconference Meeting

## LEGAL MATTERS

The Board may vote to go into executive session to discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is confidential by State or Federal law on the following agenda item(s) pursuant to A.R.S. § 38-431.03(A)(2).

### O. FORMAL INTERVIEWS (Scheduled to begin at 1:05 p.m.)

The Board will review, discuss and vote to take action on the following cases pursuant to A.R.S. § 32-1451(I). The Board may also table for further investigation, postpone, and/or forward for administrative review.

1. PA-14-0043A, LUMINITA IACOB, P.A., LIC. #3017  
Staff: Ms. Rivera, Dr. Haas  
Presenting Board Member: Jacqueline J. Spiegel, P.A.
2. PA-14-0034A, GILBERT G. VEGA, P.A., LIC. #3434  
Staff: Ms. Downey, Dr. Coffey  
Presenting Board Member: Thomas E. Kelly, M.D.

## CONSENT AGENDA

The Consent Agenda items may be considered for approval as a single action unless a Board member wishes to remove an item for discussion. The Board may vote to go into executive session to discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is confidential by State or Federal law on agenda items P through S pursuant to A.R.S. § 38-431.03(A)(2).

### P. ADVISORY LETTERS (Non-Disciplinary)

The Board will review and vote to take action on the following case(s).

1. PA-14-0077A, HEATHER N. LEAZER, P.A., LIC. #3210  
Staff: Ms. Rivera
2. PA-14-0076A, ALEJANDRO FIGUEROA, P.A., LIC. #2545  
Staff: Mr. Cimino
3. PA-14-0078A, CORY M. KOVAC, P.A., LIC. #3363  
Staff: Ms. Rivera, Dr. Coffey

### Q. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING NON-DISCIPLINARY ACTION, INCLUDING, BUT NOT LIMITED TO, ADVISORY LETTER, ADVISORY LETTER WITH NON-DISCIPLINARY CONTINUING MEDICAL EDUCATION ORDER, AND DISMISSAL

1. PA-13-0049A, TRACY S. POSTON, P.A., LIC. #2503  
Staff: Ms. Rivera, Dr. Coffey

### R. PROPOSED CONSENT AGREEMENTS (Disciplinary)

The Board will review and vote to take action on the following case(s).

1. PA-14-0023A, CHARLES S. LARSEN, P.A., LIC. #3179  
Staff: Ms. Steger
2. PA-14-0029A, AMY J. LENOX, P.A., LIC. #3597  
Staff: Ms. Steger
3. PA-14-0007A, ERIN L. MOFFETT, P.A., LIC. #3787  
Staff: Ms. Muller

## S. LICENSE APPLICATIONS

The Board will review and vote to take action on the following applications.

### i. APPROVE OR DENY LICENSE APPLICATION

1. PA-15-0015A, SUZANNE L. STRICKLAND, P.A., LIC. #N/A  
Staff: Ms. R. Shepherd
2. PA-14-0129A, SHANNON J. HEILING, P.A., LIC. #N/A  
Staff: Ms. R. Shepherd

### ii. CURRENT RENEWAL APPLICATIONS - REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING WHETHER OR NOT TO GRANT THE RENEWAL OF LICENSE AND CONSIDERATION OF RECOMMENDED ACTION

1. PA-14-0095A, NICOLE F. OPREA, P.A., LIC. #2627  
Staff: Ms. Rivera
2. PA-14-0096A, DANIEL FINNEY, P.A., LIC. #2893  
Staff: Ms. Rivera
3. PA-14-0089A, JANET G. EGELSTON, P.A., LIC. #1355  
Staff: Ms. Rivera
4. PA-14-0088A, MATTHEW J. ANDERSON, P.A., LIC. #4337  
Staff: Ms. Rivera
5. PA-14-0090A, DAVID S. SORENSON, P.A., LIC. #3574  
Staff: Ms. Rivera
6. PA-14-0092A, ERIC C. VACCO, P.A., LIC. #5324  
Staff: Ms. Rivera
7. PA-14-0094A, JEFFREY L. BEAIRD, P.A., LIC. #5668  
Staff: Ms. Rivera
8. PA-14-0093A, KARLA M. CHAPMAN, P.A., LIC. #5642  
Staff: Ms. Rivera
9. PA-14-0091A, ALEXANDRA M. MAJESTY, P.A., LIC. #4703  
Staff: Ms. Rivera

## OTHER BUSINESS

The Board may vote to go into executive session to discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is confidential by State or Federal law on the following agenda item(s) pursuant to A.R.S. § 38-431.03(A)(2).

### T. REQUEST FOR TERMINATION OF BOARD ORDER

1. PA-14-0103A, JOHN D. SHULL, P.A., LIC. #5898  
Staff: Ms. Muller

### U. REQUEST FOR REACTIVATION OF LICENSE

1. PA-15-0019A, JACK D. RICE, P.A., LIC. #2187  
Staff: Ms. Muller



  
Patricia E. McSorley, Interim Acting  
Executive Director